



## Memorandum

TO: Kevin J. Jackson, Village Manager 

FROM: Dr. Theresa Chapple, Health Department   
Tammie Grossman, Development Customer Services Director 

FOR: Village President and Board of Trustees

DATE: June 8, 2023

SUBJECT: Gender Neutral Single Bathrooms

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### Background

This memorandum is in response to a request by Trustee Wesley to notify businesses with single stall bathrooms about the requirements under the state of Illinois Equitable Restroom Act. Under the Act, every public building defined as a restaurant that has seating for over 60 or a retail store with more than 5000 square feet with single stall restaurants open to public to designate the restrooms as gender neutral. The Village has a limited number of such businesses/restaurants in the community. Under the Act, the Village's Health Department is responsible for enforcement of this provision.

### Progress Report

Staff is in the process of preparing a preliminary list of restaurants and businesses that potentially would be subject to the act. Staff will then send out a notification to those businesses. As part of regular business licensing and health inspections, we will notify any business or restaurant subject to the act of the requirement to label the doors using gender neutral language.

Please contact Dr. Theresa Chapple, Health Department Director, with any questions at [tchapple@oak-park.us](mailto:tchapple@oak-park.us) or 708/358-5482.

Cc: Lisa Shelley, Deputy Village Manager  
Ahmad Zayyad, Deputy Village Manager  
Christina M. Waters, Village Clerk  
Cameron Davis, Assistant Director Development Customer Services  
All Department Directors